

# **Lewes District Council**



## **Council Agenda**

### **27 February 2013**

The venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

Lewes House, Lewes  
12 February 2013

Jenny Rowlands  
Chief Executive

**Lewes District Council**



# Council Meeting

*Councillors are kindly requested to switch off their mobile 'phones and other mobile devices prior to the commencement of the meeting.*

Note: At the commencement of the meeting the Chair will ask for a period of silence to enable councillors to focus their thoughts on the meeting or to pray silently.

12 February 2013

**To: The Members of the Council**

You are hereby summoned to attend the meeting of **the Council** on 27 February 2013 at 14:30 in The Chamber, Pelham House, St Andrew's Lane, Lewes when it is proposed to transact the following business:

- 1 Minutes**  
To confirm and sign the Minutes of the Meeting of the Council dated 10 January 2013 (copy previously circulated).
- 2 Apologies for Absence**
- 3 Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct**
- 4 Announcements**  
To receive any announcements from the Chair of the Council, Leader of the Council, Members of the Cabinet or the Chief Executive.

A list of the Chair of the Council's engagements since the Meeting of the Council on 5 December 2012 is enclosed – Appendix A.

**Attached Documents:**

[Announcements - Chair's Engagements](#)

**5 Questions from Members of the Public**

To deal with questions which members of the public may wish to put to members of the Cabinet in accordance with Council Procedure Rule 10 (if any).

**6 Petitions**

To receive petitions from councillors or members of the public in accordance with Council Procedure Rule 12 (if any).

**7 Written Questions from Councillors**

To deal with written questions which councillors may wish to put to the Chair of the Council, a Lead Councillor on the Cabinet or the Chair of any committee or sub-committee in accordance with Council Procedure Rule 11 (if any).

**8 Questions to the Leader of the Council**

To deal with questions (if any) which councillors may wish to put to the Leader of the Council. It will be at the Leader's discretion to re-direct questions to relevant Members of the Cabinet.

A councillor wishing to raise a question must notify the Chair of the Council of the question prior to the commencement of the meeting.

*(NB This item is limited to a maximum of 5 questions, with no more than 1 question being asked per councillor. If a question requires a detailed or technical response, the Leader may decide that a written response is more appropriate).*

**9 Ward Issues**

To deal with ward issues which councillors wish to raise. A councillor wishing to raise a ward issue must notify the Chair of the Council prior to the commencement of the meeting in accordance with Council Procedure Rule 11.8 (if any).

**10 Urgent Decisions taken by the Cabinet or Cabinet Members**

In accordance with Scrutiny Procedure Rule 17, to receive details of any

urgent decisions taken by the Cabinet or Cabinet Members since the Meeting of the Council on 5 December 2012.

## **11 Recommendations from Cabinet**

To consider the Recommendations from the meetings of the Cabinet held on 13 February 2013 (Minute Extracts to follow – if any) (and to receive questions and answers on those Recommendations) and to make resolutions thereon.

(i) To consider the Recommendations on the financial matters leading up to the setting of the Council Tax;

(ii) To consider and, if thought appropriate, adopt a formal resolution for the Council Tax for the year ending 31 March 2014 (Report No 39/13 herewith); and

(iii) To consider the remaining recommendations from the meeting of the Cabinet.

### **Attached Documents:**

[Recommendations from Cabinet - 13 February 2013](#)

[Setting the Council Tax - Report](#)

[Setting the Council Tax - Appendices](#)

## **12 Recommendations from the Licensing Committee**

To consider the Recommendations from the meeting of the Licensing Committee held on 15 January 2013 (Minute Extract herewith) (and to receive questions and answers on those Recommendations) and to make resolutions thereon.

### **Attached Documents:**

[Recommendations from the Licensing Committee - Minute Extract and Report to Licensing Committee](#)

[Recommendations from the Licensing Committee - Report to Licensing Committee - Appendix 1](#)

[Recommendations from the Licensing Committee - Report to Licensing Committee - Appendix 2](#)

## **13 Notices of Motion**

**In accordance with Council Procedure Rule 13 Councillor O’Keeffe has submitted the following Notice of Motion:**

"This Council requests that officers prepare a report to Cabinet to see agreement tot Lewes District Council becoming a formal signatory to the Local Government Association's Climate Local Commitment."

Lewes District Council (LDC) has a history of addressing climate change issues on a number of fronts including signing up to the Nottingham Declaration on climate change in 2005 and following this up with a Climate Change Action Plan ion 2007 and a programme to reduce energy consumption and install renewable energy generation on our buildings as part of the 10:10 scheme in 2010.

Becoming a signatory to the LGA Climate Local Initiative will demonstrate LDC's continued commitment to reducing resource use and adapting to the changing climate and give opportunities to illustrate and record the Council's role and actions as a Community Leader, Service Provider and Estate Manager in so doing. It also gives us a chance to update and refresh our action plan. This can make us more resilient to severe weather, help vulnerable people, and save money.

For information here is the Climate Local Declaration:

**Climate Local [insert council(s) name]:**

### **Our commitment to taking action in a changing climate**

We recognise that our council has an important role to help our residents and businesses to capture the opportunities and benefits of action on climate change. These include saving money on energy bills, generating income from renewable energy, attracting new jobs and investment in

'green' industries, supporting new sources of energy, managing local flood-risk and water scarcity and protecting our natural environment.

**We will progressively address the risks and pursue the opportunities presented by a changing climate, inline with local priorities, through our role as:**

- . -Community leader – helping local people and businesses to be smarter about their energy use and to prepare for climate impacts;
  
- . -Service provider – delivering services that are resource efficient, less carbon intensive, resilient and that protect those who are most vulnerable to climate impacts;
  
- . -Estate manager – ensuring that our own buildings and operations are resource efficient, use clean energy, and are well prepared for the impacts of a changing climate.

In signing this commitment, **we will:**

- . -**Set locally-owned and determined commitments** and actions to reduce carbon emissions and to manage climate impacts. These will be specific, measurable and challenging;
  
- . -**Publish our commitments, actions and progress**, enabling local communities to hold us to account;
  
- . -**Share the learning from our experiences and achievements** with

other councils; and

. **-Regularly refresh our commitments and actions** to ensure they are current and continue to reflect local priorities.

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[Date]

[Name of council or group of councils]

[Signature of Leader or Mayor of Council]

**14 Change to Composition of the Conservative Group and Committee Memberships**

To consider the Report of the Corporate Head – Legal and Democratic Services (Report No 40/13 herewith).

**Attached Documents:**

[Change to Composition of the Conservative Group and Committee Memberships](#)

**15 Reporting Back on Meetings of Outside Bodies**

To receive feedback from the Council's representatives who serve on outside bodies in respect of meetings they have attended (if any). A councillor wishing to provide feedback must notify the Chair of the Council prior to the commencement of the meeting.

Jenny Rowlands  
Chief Executive

For further information about items appearing on this Agenda, please contact Catherine Knight at Lewes House, 32 High Street, Lewes, East Sussex, BN7 2LX. Telephone: 01273 484118.